

BHUTAN POSTAL CORPORATION LTD.

Annex IV

Form IV:- Transfer of ICT Equipments

To.

**Chief Executive Officer
Bhutan Post**

Date:.....

<p>From Official Details</p> <p>Name of Official:</p> <p>Division :</p> <p>Equipment particulars:</p> <p>No(s):</p> <p>Current Purpose:</p>
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<p>To Proposed Official Details</p> <p>Name of Official:</p> <p>Division:</p> <p>Equipment particulars:</p> <p>No(s):</p> <p>Proposed Purpose :</p>
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Submitted By: (Name).....(Signature).....

Recommended/Forwarded By: (Name)(Signature).....
(Divisional/ Regional Head)

Designation:.....

*Remarks if any:

BHUTAN POSTAL CORPORATION LTD.

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Comments from Manager, ICT Div. (if any):

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Comments from CEO. (if any):

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For Administrative Purposes Only

Transfer Approved/ Rejected (Option to be encircled for clarity)

Particulars Transferred:

Number(s):

Forwarded By :(Name)(Signature)