



འབྲུག་འགྲེམ་རང་སྐྱོང་ཚད་ལུན་ལས་འཛིན།

BHUTAN POSTAL CORPORATION LIMITED

VACANCY ANNOUNCEMENT

Bhutan Post announces vacancy for following posts:

Sl. No	Position Title	Qualification	Grade	No. of slot & place of posting	Nature of employment
1.	Engineer	Degree in Civil Engineering	5	1 slot: Thimphu	Contract
2	VTI Graduate (Civil)	Certificate in Civil Engineering	13	1 slot: Gelephu	Regular
3.	Driver	Class VIII pass with valid PD license for Bus heavy & Light vehicle Or, Class X pass	15 or 16 as per qualification	Bus heavy: 1 slot: Phuntsholing Light vehicle: 1 slot: Gelephu	Regular
4	Postal Assistant (I)	Class XII pass without Diploma Certificate	13	Central Region: 2 slots, Southern Region: 2 slots and Western Region: 1 slot	Regular
5	Accountant	Class XII pass with 12 to 23 months of Diploma / Certificate in tally.	11	1 slot: Thimphu	Regular
6	Marketing Assistant	Class XII pass without Diploma/ Certificate	13	2 slots: Thimphu	Regular
7	Postman	Class X pass or class VIII pass with two wheeler driving license	15 or 16 as per qualification	Eastern Region:3 and Thimphu:2	Regular
8	Museum Gallery Attendant	Class XII pass	13	1 slot: Thimphu	Regular

Interested national candidates may submit applications to Administration & Human Resource Division, Bhutan Post, Thimphu with following documents within 2nd April 2018. Relevant experience shall be considered upon submission of experience certificate from previous employer. Application form (available on Bhutan Post website).

1. Academic Transcript
2. Curriculum Vitae
3. Copy of CID

GPO. BUILDING, THIMPHU: BHUTAN

PABX : +975-2-322281 / 77190173, Toll Free : 129, Fax : +975-2-337206

Customer Care : +975-2-334444, Fax : 323108



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4. Valid Medical Fitness Certificate
5. Valid Security Clearance Certificate
6. NOC from current employer, if employed
7. Certificate of experience, if any.

Short listed candidates will be notified for interview. Original documents should be produced at the time of interview without which candidature will be cancelled. For more information, please visit our website: www.bhutanpost.bt. AHRD may be contacted for further information at 02-322281/Extension: 2004/2005

Management

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